

Business:	MIDA Civil Engineering Ltd		ALERT
Title:	Road Crossing Service Ducts	Reference No:	002 - 21
Issued By:	Ray Carr	Issue Date:	21 st May 2021
Type of Alert:	Quality		
Subject:	Installation of Road Ducts		
Operatives Affected:	All those installing service ducts		
Details:	Whilst installing service ducts across a road the gas duct had been installed incorrectly. A 150mm duct had been installed instead of a 225mm duct making it too small for the proposed 190mm pipe.	  	
Action Required:	To prevent any further occurrences in future the following actions are required: 1. Immediate action – Site Managers to brief all operatives on this alert via DABS briefing, complete the attached TBT sheet and send back to the HSEQT Manager. 2. Those installing service ducts to double check via the engineers marked up drawing that the size is correct before laying. 3. Service Ducts are to be left uncovered either side of the road and not backfilled until the engineer has carried out his checks. 4. Management to carry out spot checks during site visits.		
Further Information:	N/A		
Method for Communication:	Briefing by Site Manager and documented on TBT sheet. Alert to be put up in site office		